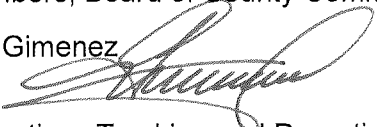


Memorandum



Date: February 27, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Board Directives Tracking and Reporting System

This is a response to the directive from Resolution R-255-13, approved by the Board of County Commissioners (Board) on April 2, 2013, that requested the Administration to implement a web based system for tracking and reporting on directives approved by the Board.

Staff from the Information Technology Department, Clerk of the Board, and my office have been working together to meet the requirements of R-255-13. As the Board is aware, there is an existing tracking system where Board directives are recorded by the Clerk of the Board, and assigned internally by my office to the respective Deputy Mayors and department directors for completion. This system is not viewable to the public; however, the Information Technology Department has now made the modifications necessary for the public to view this information therefore complying with R-255-13.

On Monday, March 3, 2014, the Board directives tracking system will be available to the public at (<http://www.miamidade.gov/govaction/>). Viewers will be able to click on a tab to pull up Board directives reports in the same fashion as lobbyist and legislative reports. In addition, there will be the ability to search for Board directives under multiple fields, such as, but not limited to: requester, assignee, beginning and ending dates, body, and keyword search.

If you have any questions or concerns, please contact Angel Petisco, Chief Information Officer/Director of the Information Technology Department, at 305-596-8455.

c: Honorable Harvey Ruvin, Clerk of the Board
Robert A. Cuevas, Jr., County Attorney
Office of the Mayor Senior Staff
Department Directors
Christopher Agrippa, Director, Clerk of the Board
Charles Anderson, Commission Auditor